

CHILTON FOLIAT PARISH COUNCIL
Minutes of a Meeting of Chilton Foliat Parish Council
TUESDAY 18TH MAY 2021, 8pm, Chilton Foliat Village Hall

The Local Government Act of 1972, schedule 12 para 7 requires a Parish Council to hold an Annual Meeting each year during the month of May at which the Chairman and Vice-Chairman shall be elected.

Attending: Cllr. Coome, Cllr. Hynes, Cllr. Campbell, Cllr. Quinton, Cllr. Stokoe, Cllr. Sutton, two members of the public, A McMath, Clerk (Minutes)

Meeting commenced 2003 hrs

1. **Election of Chairman and Vice-Chairman.** Cllr. Coome proposed for Chairman by Cllr. Quinton, Cllr. Campbell proposed as Vice-Chairman by Cllr. Hynes, approved by all. Cllr Coome, Chairman and Cllr. Campbell, Vice-Chairman duly voted in. Cllr. Coome, as Chairman signed the Declaration of Acceptance of Office.
2. **Declaration of Acceptance of Office-** signed by all Members present. All forms to be signed by the date of next meeting (13th July).
3. **Ordinary Vacancy for Parish Councillor –** one application received for the vacancy. Mrs. Sian Stokoe duly voted in. Declaration of Acceptance of Office signed at the meeting.
4. **Apologies for absence –** apologies accepted from Cllr. Outridge
5. **The minutes of the meetings of 9th & 19th March 2021,** agreed by all as a true record, to be signed by the Chairman.
6. **To receive Declarations of Interest in accordance with the Code of Conduct and to receive requests for dispensation.** Cllr. Campbell declared a pecuniary interest - item 10.
7. **Outstanding matters from previous minutes not itemised separately: Orchard Green**
Following the damage to Orchard Green, the area has been reseeded and there has been positive feedback from residents. Separately, there has been a request from residents for the Parish Council to take on the maintenance of the Orchard Green. The Council recorded its gratitude to the residents who have looked after this area over the years at no cost to the Parish Council. Chairman to write on behalf of the Council to thank them. Clerk to contact the contractor to progress. It is noted the area should be cut with a hand mower.

8. Finance:

a) Parish Account

Balance b/f **£23,201.93**

(*includes CIL Payment Ref: Recreation Ground Dev.£14,605.32)

Items settled

| | |
|----------------------------------|---------|
| Audit Fee | £48.00 |
| Payroll Fee | £78.00 |
| Salary | £462.00 |
| HMRC (by 19 th April) | £102.00 |
| Unsuitable for HGVs Road Sign | £150.00 |

Items to be settled

| | |
|---|-----------|
| SID purchase costs | £2,280.11 |
| SID installation costs | £547.10 |
| WALC (Wiltshire Association of Local Councils) membership | £148.64 |
| Councillor Expenses – Cllr. Campbell | £31.95 |
| Scofell landscapes Invoice 25609 (Tree Survey) | £360.00 |
| Grant for Churchyard Grass Cut | £250.00 |
| Insurance Premium 2021/22 (up to) | £400.00 |

Income:

Precept 2021/22 £7,320.00

Projected Balance £25,664.13

Wiltshire Council have confirmed a further Community Infrastructure Levy payment will be paid (in the region of £7,864).

Proposal to accept the financial report (General Account) – Cllr. Hynes, seconded Cllr. Campbell, approved by all

b) Charity Account

Balance b/f £4,284.72

Settled

Village Hall Payment £36.73

Projected Balance £4247.99

Proposal to accept the financial report (charity account) – Cllr. Hynes, seconded Cllr. Quinton, approved by all.

c) Bank Reconciliation – to take place after the meeting – Cllr. Outridge.

d) Approval of Accounts for 2020/21

Proposal for Council to approve last year's accounts for onwards transmission to auditor - Cllr. Hynes, Seconded Cllr. Sutton.

e) Proposal for Council to approve the removal of Graham Francis as Primary User on both the General and Charity Accounts with HSBC and replace with Nic Coome – Cllr. Campbell, seconded Cllr. Sutton. Agreed by all.

9. Representatives to internal and external bodies confirmed:

Planning Committee – Cllr. Hynes, Cllr. Coome, Cllr. Outridge

Village Hall Management Committee - Cllr. Quinton, Cllr. Coome

Community Area Transport Group – Cllr. Campbell

[Marlborough Area Board – Cllr Coome]

10. Planning: To receive new planning applications:

21/01739/FUL – 1 West Soley Cottages – No Objection

PL/2021/03059 – Kennet House – No Objection

PL/2021/03347 – 28, Crooked Cottage, West Soley – No Objection

PL/2021/05043 - as above - No Objection

West Berkshire Council:19/02979/OUTMAJ - Walkers Logistics – noted as approved

Recreation Ground (Popham Close) update: The Chairman met with developers and a parishioner regarding the size and position of the playpark in the development. It is felt that the size is too big and it would be better placed further away from the road. Planners have indicated in order to amend the position; a new planning application may be needed. Cllr. Coome is hopeful that this can be reconsidered. He will take up the matter this week with developers and will explore every option.

New Recreation Ground, near to Field View:

The pc has been contacted by solicitors on behalf of the landowner regarding the handover of land. The Chairman proposes to appoint a local solicitor to deal with this on behalf of the pc – agreed by all. Legal costs and land registry costs will be covered by the landowner. Concerns raised over the condition of the field will be raised as part of the handing over process. It is noted that Wiltshire Council has signed the recreation ground off.

Council considered the request from Chilton Foliat Community Association regarding fundraising for facilities for the new recreation ground. Noted as a positive idea, issues regarding equipment ownership, liability and insurance to be raised – Cllr. Coome to draft a response and circulate it for comments.

11. Parish Steward: Report noted - next visit 3rd June.

12. **CATG:** Report on current projects noted – next meeting 27th May

Stag Hill (B4001) Unsuitable for HGV signage: signs at the northern end of the B4001 await installation by West Berkshire Council., now estimated for April/May. The recent WBC approval of the extension of the Membury Business Park makes the need for this even more essential. Proposed sites for the new WBC signs were circulated - an omission has been identified. Signs also required for traffic leaving Membury (southbound) turning onto the B4001 continuing down Stag Hill. It was observed at the meeting that the amount of HGV traffic is much reduced since signs have been put in place.

Request for a 40 or 50mph restricted speed zone at west end of the village on the B4192 from existing 30mph sign to Manor Farm cottages. It is hoped to get this issue moved up to become a priority item at the next CATG meeting.

Weight restriction signage on Soley lane.

Wiltshire Council have agreed that they will add a supplementary plate, to advise of no access to Membury Industrial Area, to the weight limit ahead sign at the junction of Solely Lane and the B4192 and they will replace the defective signs at the junction of Solely Lane and Ramsbury Road at no cost to the Parish Council.

13. **Speed Indication Device** (Western end of the village) – Council noted report

Current SID installed on Stag Hill continues to operate well (now 2 years old). The support post for a second device has been installed at the western end of the village on the B4192. Delivery of the new SID and solar pane is expected around 20th May. Installation will be carried out by the PC.

Council expressed its thanks to Cllr. Campbell for his work with the CATG and the achievements with installation of the SIDs.

14. **Tree Survey 2021-** Council noted the results - no action required. Review in two years.

15. **Village Website:** Council unanimously agreed to thank Julia Goodman for running the website and for her hard work during 2020 and 2021. Council agreed a token of appreciation to be given, (up to £50). Clerk to action.

16. **Asset Register** – Council noted the revised asset register for 2021

17. **Correspondence, matters of parochial interest and items for next agenda - not for debate**

18/03/21 Email from School Governors to Cllr. Coome regarding New Recreation Ground – item 10

29/03/21 Email response to request for pedestrian access to school bus stop during building work

31/03/21 Email from Wiltshire Council regarding weight limit signs for Soley Lane – item 12

Email to Cllr. Coome requesting additional streetlight – Stag Hill – Cllr. Campbell to raise at CATG

27/04/21 Email to Cllr. Coome regarding speeding on Stag Hill/Corner of B4192 Stag Hill

Item raised-concerns regarding railings near to Mill House – Cllr. Coome to report to WC

Items for next agenda – Plane Tree,

18. **Date of next meeting:** July 13th

Standing orders suspended

19. **Public Forum** – to receive questions from the public:

Questions were asked regarding the planned play area in Popham Close as discussed in Item 10. Particular concerns were expressed about the size of the playground in relation to the village and also its position, as shown on plans. Concerns were raised regarding the privacy of the residents whose properties back on to the development. Council was asked if trees could be planted as a means of providing privacy. Cllr. Coome to raise these issues this week.

Standing orders re-instated

Meeting Concluded 2108 hrs

This meeting followed Government Covid-19 guidance. Draft and approved minutes will be published on the website (www.chiltonfoliat.com) and on the village notice board. Hard copies can be made available, please contact: amcmath_cfpc@btinternet.com

Chairman:

Date: