

CHILTON FOLIAT PARISH COUNCIL

Minutes of a Meeting of Chilton Foliat Parish Council
TUESDAY 11TH JULY 2023, 8pm, Chilton Foliat Village Hall

Attending: Cllr. Coome, Cllr. Campbell, Cllr. Outridge, Cllr. Stokoe, Cllr. Sutton,
Cllr. Mills, A McMath, Clerk (Minutes) and a member of the public

Meeting Commenced 2000 hrs

1. **Apologies for absence** received from Cllr. Hynes.
2. **Proposal for Council to approve the minutes of the meeting of 20th June 2023, previously circulated** – the minutes were approved as a true record and signed by the Chairman.
3. **To receive Declarations of Interest in accordance with the Code of Conduct and to receive requests for dispensation** – none received.
4. **Outstanding matters from previous minutes not itemised separately.** With reference to item 4 of the last meeting, proposal for a Multi-Use Games Area (MUGA) adjacent to Field View. Cllr. Coome confirmed that a letter has been sent to Chilton Foliat Community Association.
5. **Planning: to receive new planning applications:**
 - a) Proposal for Council to approve plans to mark the completion of the Popham Close and Field View development and the transfer of the old recreation ground to the Parish Council. It was agreed to hold a picnic event on Popham Close on the afternoon of 26th August 2023 (Bank Holiday Weekend). To be advertised via posters, Facebook and website.
 - b) Proposed Highway / Amenity Improvement - The Wheatsheaf Public House and Village Hall, Chilton Foliat. The owners of the Wheatsheaf are organising a public meeting in the village hall on 26th July at 6pm in the village hall.
 - c) PL/2023/05173 – Barn Cottage - planning committee yet to comment
PL/2023/04303 - 2 Orchard Green - approved
PL/2023/04000 -The Weirs - approved
PL/2023/03749 - The Wheatsheaf * - Parish Council approved with concern re parking
PL/2023/03985 - The Wheatsheaf (LBC)*- Wiltshire Council yet to determine
PL/2023/03433 - 26, West Soley - approved
PL/2023/03809 - 8 Kennet Place - approved
PL/2023/01602 -The Wheatsheaf - approved
PL/2023/03563 - The Wheatsheaf (LBC) - approved
*It was noted that Wiltshire Council Highways directly addressed the parking issue in their comments to the Planning Officer.
6. **Parish Steward** – report from Cllr. Campbell
Two items were on the list for July:
 1. Weeds/undergrowth clearance from the railings on the footbridge
 2. Request to sweep up loose gravel at the bottom of Stag HillThere are no Parish Steward visits in August due to grass/ verge cutting.
Request to cut back the hedge and clear weeds from the footpath from Littlecote Cottage to West Berkshire Boundary(B4192).
7. **Local Highways & Footpath Improvement Group (LHFIG):** update from Cllr. Campbell
The next LHFIG meeting is on Thursday 13th July in Marlborough with 3 Chilton Foliat agenda items .
 1. The original Request for a raised pavement outside village hall was considered to be unfeasible. An alternative proposal involves extending the virtual footway and the installation of a bollard and drop kerb.
 2. The installation of 'No HGV' signs at the Northern end of the village. Cllr. Caroline Thomas (Wiltshire Council) has taken this up and is liaising directly with West Berkshire Council. (Of the estimated £20,000 installation costs, Wiltshire Council have in principle agreed to

contribute £5000 with £1250 of this contributed by the Parish Council).

3. The installation of a protective bollard and road markings at Maple Cottage, (West end of the village) to protect the building from vehicle damage. Cllr. Campbell expects that the installation will be road marking and a sign rather than a bollard.

Speed Indication devices (SIDS)

Wiltshire Police have developed a control database to capture speeds noted on compatible SIDS. The Chilton Foliat SIDS are compatible and Cllr. Campbell has applied for the PC to join the scheme This will allow speed assessment 24hrs/7days a week by the Police. They can then decide if there is a speeding problem and what resulting action to take. Results from a trial of a small number of parishes are encouraging. Out of 11 Parishes taking part, it resulted in 3965 drivers taking speed awareness courses, 506 fines and 59 court appearances. SID data is still available to the Parish Council but no monthly reports will be circulated. Cllr. Mills will assist with data download.

8. Recreation Ground & Open Spaces Committee

Additional bins and new benches are being considered by the committee. The servicing of new bins is a priority.

9. Chilton Foliat Wildlife Group

The new website launched on 1st July. Sightings, photographs and information about the locale can be found at www.Chiltonfoliatwildlife.com . A huge thank you for Julia Goodman for all her work on this. The next event is Wednesday 12th July at 7pm, a photography talk and Question & Answer session by local photographer Phil Tull.

10. **PCSO Wiltshire Police update** – The police would like to arrange a drop in session in the village hall to meet the community and hope to send a representative to Parish Council meetings when possible.

11. Finance

a) Proposal for Council to accept the financial report and list of payments to be settled by Cllr. Coome, Seconded by Cllr. Outridge, approved by all.
Cllr. Coome reported that there is £450 additional charity income expected from CCLA (ref: Charities) following the closure of the HSBC account.

b) Investment Account – Cambridge & Counties Bank has had the paperwork forwarded. There is 20k on deposit with approval to move £50k to deposit. A further payment of S106 funds is anticipated.

c) Bank Reconciliation – completed prior to the meeting, Cllr. Outridge

12. **Recreation Ground & Car Park** - A meeting with school representatives was held to consider future plans. The Parish Council is gathering costs to add a pedestrian access gate to the car park. CCTV is being considered for school grounds and also the school car park. This should be noted when considering the long term community use of the car park. The transfer of land (within the school grounds) has not progressed since the last meeting, despite the best efforts of the school and Parish Council.

13. **Proposal for Council to approve changes to asset register 2023** – register approved by all and signed by the chairman.

14. **Correspondence, matters of parochial interest and items for next agenda** - not for debate
Email to Cllr. Coome regarding flooding in Orchard Green
Email from Wiltshire Council regarding PEAS Parish Emergency Assistance Scheme

15. **Dates of next meeting:** September 12th, November 14th

2102 hrs *Standing orders suspended*

16. **Public Forum** – questions regarding Tree Planting at Popham Close (car park).
 Details to be given to the Clerk who will circulate to the Recreation Ground Committee.

2104 hrs Standing orders re-instated

2105 hrs meeting concluded

Draft and approved minutes will be published on the website (www.chiltonfoliat.com) and on the village notice board. Hard copies can be made available, please contact: ann.mcmath@chiltonfoliat.com

Chairman:

Date:

CHILTON FOLIAT PARISH COUNCIL
 Meeting Tuesday 11 July 2023, 8pm, Chilton Foliat Village Hall
 Financial Report June 2023

CATEGORIES

		General	CIL	S106	Charity	Totals
CURRENT ACCOUNT						
1 May 2023	Brought Forward	£24,999.81	£19,834.69	£40,005.28	£4,324.10	£89,163.88
Income						
9 May 2023	Returned Grant from VHMC	£250.00				£250.00
31 May 2023	Charity Income				£154.77	£154.77
	Totals	£250.00	£0.00	£0.00	£154.77	£404.77
Expenditure						
2 May 2023	Clerk's Expenses	£45.00				£45.00
15 May 2023	Clerk's Expenses	£16.98				£16.98
12 June 2023	WALC Subscription	£153.76				£153.76
13 June 2023	Churchyard Grant	£250.00				£250.00
22 June 2023	Insurance	£301.01				£301.01
26 June 2023	Scofell Invoice 30911			£30.00		£30.00
26 June 2023	Scofell Invoice 30912			£96.00		£96.00
26 June 2023	Insurance	£140.30				£140.30
26 June 2023	Parish Online Subscription	£60.00				£60.00
30 June 2023	Bank Charges	£18.00				£18.00
	Totals	£985.05	£0.00	£126.00	£0.00	£1,111.05
30 June 2023	Bank Balance	£24,264.76	£19,834.69	£39,879.28	£4,478.87	£88,457.60
Items to be settled:						
	Scofell Invoice 31117 – June			£360.00		£360.00
Bin Bags	Clerk's Expenses	£5.99				£5.99
LHFIG	Clr. Campbell Expenses	£12.40				£12.40
Recorded Delivery	Clerk's Expenses	£8.65				£8.65
	Gift for Julia	£100.00				£100.00
	Wildlife Website	£216.00				£216.00
	Kennet Wetland Donation	£250.00				£250.00
	Clerk's Salary	£793.05				£793.05
	Clerk's Tax	£184.60				£184.60
	Projected Bank Balance	£22,694.07	£19,834.69	£39,519.28	£4,478.87	£86,526.91

SAVINGS ACCOUNT

1 May 2023	Brought Forward	£0.00	£0.00	£20,007.29	£20,007.29
30 June 2023	Credit Interest			£110.90	£20,118.19
30 June 2023	Savings Balance	£0.00	£0.00	£20,118.19	£20,118.19
30 June 2023	Period End Position				£108,575.79