

CHILTON FOLIAT PARISH COUNCIL

Minutes of a Meeting of Chilton Foliat Parish Council THURSDAY 7TH SEPTEMBER 2023, 8pm, Chilton Foliat Village Hall

Attending: Cllr. Coome, Cllr. Campbell, Cllr. Outridge, Cllr. Stokoe, Cllr. Sutton,
Cllr. Mills, A McMath, Clerk (Minutes) and 4 members of the public

Meeting Commenced 2001 hrs

1. Apologies for absence received from Cllr. Hynes
2. Proposal for Council to approve the minutes of the meeting 11th July 2023, previously circulated – the minutes were approved as a true record and signed by the Chairman.
3. To receive Declarations of Interest in accordance with the Code of Conduct and to receive requests for dispensation – Cllr. Coome signed the Register of Declarations with reference to item 5: PL/2023/06400.
4. Outstanding matters from previous minutes not itemised separately – no items
5. Planning: To receive new planning applications
PL/2023/06800, 8 The Groves : PC yet to comment
PL/2023/06400, 6, The South Groves : PC No comment : Awaiting Wiltshire
PL/2023/06441, 7 Orchard Green : PC No objection : Wiltshire Approved
PL/2023/05818, Boomerang Stables : PC No objection : Awaiting Wiltshire
PL/2023/05173, Barn Cottage : PC No objection : Awaiting Wiltshire
PL/2023/03749 & 03985, The Wheatsheaf : PC No objection : Awaiting Wiltshire
(see below)

The Wheatsheaf Public House, Chilton Foliat

Applicants wish to create additional car parking spaces and have suggested using the alleyway down the side of the pub for parking, rerouting pedestrians through the car park. The Parish Council's position is that it cannot lose control of a vital footway used by school children. Rerouting pedestrians through a car park is fundamentally unsound. Within reasonable grounds, the Parish Council will support the pub with what they wish to do. The Parish Council believes it is possible to keep a footpath and allow additional parking spaces by using some of the width of the pathway for car parking. The remaining pathway would be resurfaced and fenced. (It was noted that lighting on the footpath should be considered at some point. The Chairman has spoken with Wiltshire Council Highways, their opinion is that this option would work only if the car park is marked out.

It is proposed that the Chairman writes to the applicants and rejects the original proposal but details options as above. If proceeding, a lease with caveats and revision clauses, to changes to property and changes to ownership would be put in place. Minimum widths of pathways and height of fencing to be specified. Proposed by Cllr. Coome, Seconded Cllr. Stokoe, unanimously agreed.

It was resolved that the Council commence the process of registering the pub again as an Asset of Community Value. Proposed by Cllr. Coome, Seconded by Cllr. Outridge, unanimously agreed.

It is noted that Wiltshire Council's Conservation Officer has objected to the plans with reference to the Grade 2 listing The Parish Council will be informed if a new planning application is required for any changes. Details will, as usual, be posted on the Wiltshire Council website

Highway Proposals – High St outside of The Wheatsheaf Public House
As far as the Parish Council know, an application has not been made to Wiltshire Council. Highway recommendations are within the domain of Wiltshire Council, as such, the Parish Council cannot comment on these proposals at this stage.

6. **Parish Steward:** Council to note report – the hedge has been cut back and weeds cleared from the footpath from Littlecote Cottage to West Berkshire Boundary(B4192) this week. A reminder that potholes can be reported directly to Wiltshire Council online and via the MY WILTS app to be posted on the village website. Next visit 2nd October. Items for the Parish Steward to be sent to Cllr. Campbell.
7. **Local Highways & Footpath Improvement Group (LHFIG):**
The next LHFIG meeting is in Marlborough on Thursday 19th October. There are 3 Chilton Foliat agenda items :
 1. Extending the virtual footway outside the Village Hall with the installation of a bollard and drop kerb. This work is expected to commence within weeks.
 2. The installation of 'No HGV' signs at the Northern end of the village. This is being arranged between Wiltshire Council and West Berkshire Council with 25% of the predicted £20,000 costs being provided by Wiltshire Council and the Parish Council. Progress is reported as slow.
 3. The installation of road markings and a sign to better protect a property at the West end of the village from vehicle damage. The installation of a bollard has been ruled out in the first instance but this will be reviewed once road marking and signs are installed.

Speed Indication devices (SIDS)

Wiltshire Police have developed a control database to capture speeds noted on compatible SIDS. The Chilton Foliat SIDS are compatible and are now included. This will allow speed assessment 24hrs/7days a week and allow police to monitor speeding trends and identify trouble spots.

8. **Recreation Ground & Open Spaces Committee**
Four hundred tree whips are on order from the Woodland Trust and will be planted along the perimeter of Field View and Popham Close. The Wildlife group will organise volunteers. There will be a review of existing trees as there are concerns with the oaks at Field View. It was noted that the tree on Popham Close in poor condition is in the conservation area and therefore planning approval will need to be sought before it can be taken down. New trees are to be planted at the car park area at Popham Close and the entrance area. There has been a proposal for a wildflower area. Benches for both Popham Close and Field View are being considered. The grass cut contract will be reviewed at the next meeting. The location of litter bins and servicing is being considered. Work to improve the football pitch at Field View has been discussed. It is proposed to hold a volunteer event (to include school families) to clear flint and stone from the pitch, prior to rolling it. Discussions on car park signage for Popham Close are ongoing.
9. **Chilton Foliat Wildlife** – A meeting was held this week with a representative from Ramsbury Wildlife group. There are opportunities for joint events between the groups and both groups are keen to get people more involved with a community project. The next meeting is in November.
10. **Finance**
 - a) Proposal for Council to approve the purchase of a generator from the grant provided by SSEN. The generator will allow the village hall to be used as a community hub during periods without power. The project comprises two stages, purchase followed by work to adapt electrics. Proposed by Cllr. Outridge, seconded by Cllr. Coome, unanimously agreed.
 - b) Proposal for Council to approve the purchase of a salt bin to be sited at Field View – carried forward to the November meeting.
 - c) The second tranche of S106 money has been received. It is proposed to place £30,000 into a 1 year bond with Cambridge & Counties Bank to take advantage of higher interest rates and FSCS protection..

It is proposed that the Recreation Committee should have access to £2,000 working capital to advance projects. Proposal for Council to accept the financial report and list of payments to be settled. Proposed by Cllr. Coome, Seconded by Cllr. Campbell, unanimously agreed.

- d) Investment Account – the council will look to place £20,000 in a fixed access account with another institution. Options to be considered at the November Finance Meeting.
 - e) Bank Reconciliation – Cllr. Outridge, completed prior to meeting
 - f) It was resolved to add Cllr. Charles Mills as a signatory to the Parish Council accounts held by Unity Trust Bank. All other Terms and Conditions on the account remain unchanged. The bank is entitled to rely on this amendment to the mandate and will be notified of any future changes. Proposed by Cllr. Outridge, Seconded by Cllr. Coome, unanimously approved.
11. Proposal for Council resolved to accept draft extreme weather events policy as circulated. Proposed by Cllr. Outridge, seconded Cllr. Coome, agreed by all.
12. Playing Fields/School Car Park – Council approved, in principle, the installation and use of CCTV in the school car park. Details to be worked out – Cllr. Coome.
13. Correspondence, matters of parochial interest and items for next agenda - not for debate
Email regarding HGV damage to a house on Stag Hill
Email regarding the Wiltshire Council Tree Warden Volunteer Scheme – to go to website
Notification regarding Wiltshire Council's Local Plan Public Consultation – 9th October 3pm – 7pm
Wiltshire Police Community Consultation booked for 29th September, 7 – 8pm in the Village Hall
14. Date of next meeting: November 14th, January 9th

2110hrs *Standing orders suspended*

15. Public Forum – to receive questions from the public
Topics raised:
Wheatsheaf Pub Parking,
The pathway from Popham Close to High Street,
Potholes and poor surface of the pavement outside The Square
Tree Planting at Popham Close

2129hrs re-instated

2130 hrs meeting concluded

Draft and approved minutes will be published on the website (www.chiltonfoliat.com) and on the village notice board. Hard copies can be made available, please contact: ann.mcmath@chiltonfoliat.com

Chairman:

Date:

CHILTON FOLIAT PARISH COUNCIL
Meeting Thursday 7 September 2023, 8pm, Chilton Foliat Village Hall
Financial Report August 2023

		General	CIL	S106	Charity	Totals
CURRENT ACCOUNT						
1 July 2023	Brought Forward	£24,264.76	£19,834.69	£39,879.28	£4,478.87	£88,457.60
Income						
13 July 2023	Charity Income				£468.88	£468.88
29 August 2023	S106 Tranche 2			£42,431.76		£42,431.76
31 August 2023	Charity Income				£154.77	£154.77
Totals		£0.00	£0.00	£42,431.76	£623.65	£43,055.41
Expenditure						
14 July 2023	Scofell Invoice 31117 – June			£360.00		£360.00
14 July 2023	Clerk's Tax	£184.60				£184.60
14 July 2023	Clerk's Expenses	£14.64				£14.64
14 July 2023	Wildlife Website	£216.00				£216.00
14 July 2023	Clerk's Salary	£793.05				£793.05
14 July 2023	Cllr. Campbell Expenses	£12.40				£12.40
14 July 2023	Gift for Julia	£100.00				£100.00
10 August 2023	Transfer To C&C Savings A/C	£10,000.00	£10,000.00	£30,000.00		£50,000.00
Totals		£11,320.69	£10,000.00	£30,360.00	£0.00	£51,680.69
31 August 2023	Bank Balance	£12,944.07	£9,834.69	£51,951.04	£5,102.52	£79,832.32

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		General	CIL	S106	Charity	Totals
CURRENT ACCOUNT						
Items to be settled:						
	Kennet Wetland Donation *	£250.00				£250.00
	Clerk's Expenses	£55.00				£55.00
	Cllr. Campbell's Expenses	£13.90				£13.90
	Transfer To C&C Savings A/C			£30,000.00		£30,000.00
	Bank Charges	£18.00				£18.00
	Clerk's Salary **	£793.05				£793.05
	Clerk's Tax **	£184.60				£184.60
	Working Capital Rec. Committee		£2,000.00			£2,000.00
Up to	Scofell Invoice – July **			£360.00		£360.00
Up to	Scofell Invoice – August **			£360.00		£360.00
Up to	Scofell Invoice – September **			£360.00		£360.00
Up to	Generator (Up To)	£4,000.00				£4,000.00
	* Previously approved					
	** Advance authority					
Projected Bank Balance		£7,629.52	£7,834.69	£20,871.04	£5,102.52	£41,437.77

SAVINGS ACCOUNTS

1 July 2023	Brought Forward	£0.00	£0.00	£20,118.19	£0.00	£20,118.19
31 August 2023	Short Term Savings Balance	£0.00	£0.00	£20,118.19	£0.00	£20,118.19
31 August 2023	Long Term Savings Balance	£10,000.00	£10,000.00	£30,000.00	£0.00	£50,000.00
31 August 2023	Total Savings	£10,000.00	£10,000.00	£50,118.19	£0.00	£70,118.19

31 August 2023	Overall Period End Position					£149,950.51
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