

CHILTON FOLIAT PARISH COUNCIL
Invitation to a Meeting of Chilton Foliat Parish Council
TUESDAY 18TH MAY 2021, 8pm, Chilton Foliat Village Hall

The Local Government Act of 1972, schedule 12 para 7 requires a Parish Council to hold an Annual Meeting each year during the month of May at which the Chairman and Vice-Chairman shall be elected.

Government Covid-19 guidance to be followed. Full details available if required by contacting amcmath_cfpc@btinternet.com

1. **Election of Chairman and Vice-Chairman. Declaration of Acceptance of Office to be signed by the Chairman**
2. **Declaration of Acceptance of Office to be signed by all Members**
3. **Ordinary Vacancy for Parish Councillor** – Proposal for Council to fill any vacancies left unfilled at the election by reason of insufficient nominations. One applicant has been received.
4. **Apologies for absence**
5. **To approve the minutes of the meeting 9th & 19th March 2021, previously circulated**
6. **To receive Declarations of Interest in accordance with the Code of Conduct and to receive requests for dispensation**
7. **Outstanding matters from previous minutes not itemised separately:**

8. **Finance:**

a) **Parish Account**

Balance b/f **£23,201.93**

(*includes CIL Payment Ref: Recreation Ground Dev.£14,605.32)

Items settled

Audit Fee	£48.00
Payroll Fee	£78.00
Salary	£462.00
HMRC (by 19 th April)	£102.00
Unsuitable for HGVs Road Sign	£150.00

Items to be settled

SID purchase costs	£2,280.11
SID installation costs	£547.10
WALC (Wiltshire Association of Local Councils) membership	£148.64
Councillor Expenses – Cllr. Campbell	£31.95
Scofell landscapes Invoice 25609 (Tree Survey)	£360.00
Grant for Churchyard Grass Cut	£250.00
Insurance Premium 2021/22 (up to)	£400.00

Income:

Precept 2021/22 £7,320.00

Projected Balance **£25,664.13**

b) **Charity Account**

Balance b/f **£4,284.72**

Settled

Village Hall Payment £36.73

Projected Balance **£4247.99**

- c) **Bank Reconciliation** – PO
 - d) **Approval of Accounts for 2020/21**
Proposal for Council to approve last year's accounts for onwards transmission to auditor (circulated).
 - e) Proposal for Council to approve the removal of Graham Francis as Primary User on both the General and Charity Accounts with HSBC and replace with Nic Coome.
9. **Representatives to be internal and external bodies:
Planning Committee (3), Village Hall Management Committee (2) CATG (1)**
10. **Planning: To receive new planning applications:**
21/01739/FUL – 1 West Soley Cottages
PL/2021/03059 – Kennet House
PL/2021/03347 – 28, Crooked Cottage, West Soley
Recreation Ground Update
West Berkshire Council Decision:19/02979/OUTMAJ Walkers Logistics
11. **Parish Steward:** **Council to note report**
12. **CATG:** **Council to note report on current projects including:**
Installation of new signage (Unsuitable for HGV) by WBC at Northern end of the village and weight restriction signage on Soley Lane and the North end of Soley
13. **Speed Indication Device** (Western end of the village) – **Council to note report**
14. **Tree Survey 2021-** Council to note the results of the survey (circulated).
15. **Proposal for Council to thank Julia Goodman for running the village website, in particular for all her hard work during 2020 and 2021 and to consider a gift as recognition.**
16. **Asset Register** – proposal for Council to note the revised asset register for 2021 (Circulated)
17. **Correspondence, matters of parochial interest and items for next agenda - not for debate**
18/03/21 Email from School Governors to Cllr. Coome regarding New Recreation Ground
29/03/21 Email response to request for pedestrian access to school bus stop during building work
31/03/21 Email from Wiltshire Council regarding weight limit signs for Soley Lane
Email to Cllr. Coome requesting additional street light – Stag Hill
27/04/21 Email to Cllr. Coome regarding speeding on Stag Hill/Corner of B4192 Stag Hill
18. Date of next meeting: July 13th

Standing orders to be suspended
19. Public Forum – to receive questions from the public

Standing orders to be re-instated

Draft and approved minutes will be published on the website (www.chiltonfoliat.com) and on the village notice board. Hard copies can be made available, please contact: amcmath_cfpc@btinternet.com